

Infrastructure & Operations

REQUEST FOR QUOTATIONS

Wetland Restoration Compensation, Enfield
RFQ50184 - Addendum 1

Release date: November 7, 2017

Quotations will be received up to
3:00:00 pm local time on Thursday, November 16, 2017

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1. QUESTIONS

1. Section 2 Statement of Requirements 2.1.5 outlines that an applicant, “in order to be recognized by NSE... they must have attended either the Rutgers University Wetland Construction course or the Water Management and Wetland Restoration training course put on by consultants and Trent University in Ontario or Quebec”. The wording would suggest this is a mandatory requirement of NSE. These two courses have never been specified by NSE as a requirement, are not specified in the NSE approval, and their mandatory requirement would likely eliminate virtually all Nova Scotia based wetland restoration professionals from the RFQ process. Question: Are the two training courses noted in the RFQ mandatory requirements to submission?

Clause 2.1.5. was based on information provided to us by Nova Scotia Environment (NSE) and the specific clause was vetted and approved by NSE prior to release of the RFQ. As a result of this question, however, we have spoken to NSE and they have now told us that NSE does not hold these as mandatory requirements. We have therefore updated Section 2 as attached.

2. Condition 7a (Site Specific Conditions) of the NSE Approval indicates the alteration is for a “...wetland of special significance”. Wetlands of Special Significance (WSS) typically require a compensation ratio of 4:1 from NSE, yet a compensation ratio of 2:1 appears to have been applied as the RFQ document notes a “...total area of compensation is approximately 0.78ha...”. As the NSE Approval document does not specify the actual compensation ratio, we wish to confirm that NSE has verbally indicated a 2:1 ratio of compensation is adequate for the alteration that has been approved. This point is seen as important as variable rates may be offered based on the volume of compensation area required. Question: Has a 2:1 compensation ratio been confirmed by NSE for the proposed alteration approval?

Yes, the 2:1 ratio has been confirmed.

3. Section 1.10 Quotation Requirements outlines submission requirements. However, it is not specified whether additional information that might provide options for client consideration, or that details experience and specifically relevant LOU opportunities (ie. Like for like compensation, geographically close compensation, Wetland of Special Significance compensation), will be considered in the submission. Question: Will additional supporting information to the RFQ be considered in the quotation evaluation?

East Hants has also made experience in completing at least one wetland restoration project mandatory.

Sections 1.10 and Section 1.11 are updated as follows:

1.10. Quotation Requirements

- 1.10.1. The Services required are described in Section 2, Statement of Requirements.
- 1.10.2. Bidders must have experience completing at least one wetland restoration project in order to be considered for award. Bidders must include a summary of their experience performing these Services, including contact names for the client organizations receiving the Services (contact name, phone number and email address). The summary must include sufficient information to identify the project and demonstrate the experience is valid.
- 1.10.3. Bidders must complete and submit with their Quotation Appendix A, the Quotation Form, and Appendix B, Bidder Information.
- 1.10.4. Bidders must indicate whether they are the sole undertakers of the work or whether other Vendors or service providers will be used. All vendors and service providers shall be subject to approval by East Hants.

- 1.10.5. East Hants may, without creating an obligation to any Bidder, request clarifications, additional information, supporting documentation not otherwise supplied, up to including a request for a meeting or presentation, for any Quotation or from any Bidder, prior to award.
- 1.10.6. The Successful Bidder may be required to show proof of insurance. Insurance requirements, if any, will form part of Section 3.
- 1.10.7. Regardless of the method of purchase for the Services associated with this RFQ, the successful Contractor must abide by the Terms and Conditions in Section 3; failure to comply with these conditions may result in the rejection of the Bidder's quotation or the cancellation of award.

1.11. Quotation Evaluation

- 1.11.1. East Hants may contact any of the references provided by the Bidder and may consider the experience and the information learned from references when determining award.
- 1.11.2. Once experience has been demonstrated to East Hants' satisfaction, East Hants will consider the lowest cost compliant response for award.
- 1.11.3. Award is subject to approval by the Chief Administrative Officer (CAO) for East Hants. In some cases, additional approvals from Council may be required.



2. STATEMENT OF REQUIREMENTS

2.1. General

- 2.1.1. The Municipality of East Hants (East Hants) requires a wetland restoration professional (RWRP) to enter into a Letter of Understanding to provide wetland restoration compensation in accordance with Wetland Alteration Approval no. 2017-104998-00 (re: Enfield Transmission Main).
- 2.1.2. In accordance with Wetland Alteration Approval no. 2017-104998-00, the RWRP will provide NSE with a detailed compensation plan for wetland restoration. The total area of compensation is approximately 0.78 hectares or 7,726m². This compensation plan is based upon a signed Letter of Understanding (LOU).
- 2.1.3. The RWRP is solely responsible to implement the compensation plan, including all monitoring and other activities that may be specified in their plan or as identified by NSE.
- 2.1.4. The following link provides information from NSE on the requirements of a suitable compensation plan and letter of understanding: -

<https://www.novascotia.ca/nse/wetland/compensation.asp>

2.2. Available Information

- 2.2.1. The following is a list of documents and other materials that East Hants suggests the Bidder review prior to submitting a Quotation that may be material to the Quotation they are going to provide.
 - Approval for Construction - Wetland Alteration. Approval No. 2017-104998-00
 - Wetland alteration application, prepared by McCallum Environmental Ltd. dated May 30, 2017.

2.3. Delivery or Performance

- 2.3.1. The compensation plan and LOU must be acceptable to NSE and payment will be subject to written confirmation from NSE that these are acceptable. In accordance with Wetland Alteration Approval no. 2017-104998-00, the LOU must be submitted to NSE by January 8th, 2018.