

# FINANCE & ADMINISTRATION

## REQUEST FOR PROPOSALS

Janitorial Services  
RFP50156 - Addendum 3

Release date: March 15, 2017

Proposals will be received up to  
3:00:00 pm local time on Tuesday, March 28, 2017

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## 1. CLARIFICATIONS FROM SITE BRIEFING

Some clarifications which came to light as a result of the Site Briefing conducted March 14, 2017.

1. Public Health Services: The “examination tables” referred to in 2.5.3. are to be cleaned by Public Health Services staff and are not part of the contract. For clarity, these are the tables or “beds” covered by paper sheets located in the examination rooms that were viewed during the Site Briefing.
2. Room 252: located on the second floor of the Lloyd E. Matheson Centre, 252 is primarily a storage room for East Hants. This room will be exempt from the requirement to strip and wax the floor semi-annually.
3. Slate: we are not able to confirm if the slate flooring in the Lloyd E. Matheson Centre is real or manufactured but have included the care instructions provided by the manufacturer. As with any product where there is a chance of an adverse reaction, we recommend the Contractor test any cleaning products in an inconspicuous area before using over the entire floor.
4. Windows: The Contractor will be responsible to clean the interior of each window on an exterior wall (or both sides if on an interior wall) within reach of an average person, semi-annually.
5. Common Areas, Stairwells and Elevator: These areas in the Lloyd E. Matheson are to be cleaned at the frequency specified in the Frequency Table. For clarity, one of the five days must fall on a Saturday.
6. Council Chambers: East Hants will supply the schedule for Council Meetings and Meetings of Council Committees that will occur in the Council Chambers in the Lloyd E. Matheson Centre to the successful proponent so that they may schedule the cleaning activities around those meetings.
7. Wastewater Treatment Plant (Milford): The shower room picture on Page 2 of 2 is rarely used. It may require occasional cleaning and periodic dusting. There is a janitor’s closet pictured as Room 102 on Page 2 of 2 which the Contractor may use as storage when servicing this washroom.
8. Pool: The tiled area on the upper floor at the pool is in poor condition and it was noted that tiles will likely be damaged or removed by the semi-annual stripping and waxing, possibly even in the course of regular cleaning. East Hants understands the tile is in poor condition in places and they will, at their own expense, replace any tiles that become dislodged. We will work with the successful proponent to determine the least destructive way to meet the cleaning requirements around this floor.
9. Pool: The pool deck was painted with PPG Amerlock 2 component epoxy.
10. Waste Management Centre, Scale House: The floor in the Scale House is vinyl tile that has been painted with epoxy paint. This floor cannot be stripped and waxed, but must be cleaned regularly.
11. Water Treatment Plant, Enfield: The Contractor will be expected to place garbage in a location specified by East Hants and East Hants staff will dispose of it from there.