

# PARKS, RECREATION & CULTURE

## REQUEST FOR QUALIFICATIONS

New Aquatic Centre - Qualification of Design Team  
Addendum 4 - RFQ50125

Release date: May 10, 2016

Proposals will be received up to  
3:00:00 pm local time on Thursday, May 19, 2016

Contact: Michael Hatfield  
Procurement Officer  
Municipality of East Hants  
Telephone: (902) 883-7098, Ext 232  
Email: [mhatfield@easthants.ca](mailto:mhatfield@easthants.ca)



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# 1. ADDENDUM DETAILS

## 1.1 Questions

Additional questions have been received.

1. “We are wondering if there is a recommended page count that will be communicated out to Respondents? Typically for these types of submissions 25-30 pages is standard, with room to provide CVs and other supporting material in the appendices.”

We have not established a maximum number of pages for each Respondent’s primary response as we expect that Respondents will be clear and concise in presenting themselves on paper. Our hope is that the responses won’t exceed 25-30 pages, plus appendices and attachments.

2. A potential Respondent raised a concern about the four year limitation on References and Experience in Section D of Appendix B.

The intent of the four year limitation was two-fold: to identify recent References who might be better able to remember their experience in working with the Respondent or the Respondent’s team member and to ensure that the experience submitted in support of the Pool Expertise and the Architect represented recent capacity and capability in projects similar to ours. That said, excluding a representative project which may fall outside of the four year window does not make sense. We will therefore remove the four year limitation in Section D.2 (a), D.3 (a) c. and D.3 (b) c.. We encourage Respondents to use representative, and where possible recent, References and Experience.

Please remember to verify that the contact being referenced is still valid

## 1.2 Information

We don’t wish insurance to be an impediment to responding to this Request for Qualifications, nor do we wish to complicate the insurance discussion unnecessarily. We are aware that Single Project Liability Policies are available in the marketplace which simplify the handling of project risk during design. We are currently investigating the possibility that East Hants may obtain such a Policy. This would not relieve individual companies of their requirement to carry Professional Liability insurance, it just would allow them to proceed in this project with their current limits and without having the professional fees from this project affect their premium.

If we proceed with individual Professional Liability insurance requirements, we understand that there may be a cumulative cost implication which Proponents will need to carry in their fees. If we choose to proceed with Single Project Liability, we expect that no additional costs for insurance above your normally calculated overhead costs would be applied to the fees.

We are looking at a similar strategy for construction insurance in the form of an owner-supplied Wrap-up Liability and Builder’s Risk policy.